



# HANDS OFF!

## SAFETY PLANNING FOR EVENT LEADS

Use this worksheet to create a safety plan for the upcoming demonstration. Here are some suggested roles you can delegate to volunteers to boost security for your event. Share this plan with co-event leads and everyone listed for a role. Not every event will need every role filled, so use your judgment. The larger the event, the more volunteers we recommend you secure ahead of time. Plan so you're prepared!

### BEFORE THE DEMONSTRATION

**Who will be supporting your event?** List name & contact info (add rows as needed):

**Marshals/Peacekeepers/Safety Leads:** Help direct crowds and de-escalate conflicts.

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
4. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Medical Support:** Provide first aid and assistance to participants.

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Jail Support:** In the event of arrests, track arrested individuals and coordinate legal assistance. Reach out to the local lawyers guild for support or local lawyers willing to offer services (pro bono and other).

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_
2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_



**Press Support:** Greet media and speak with media representatives to coordinate.

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**How is your supporting team communicating?** (Text, Signal, WhatsApp, etc.)

1. We are using \_\_\_\_\_ to communicate.

2. We will communicate if \_\_\_\_\_.

**If de-escalation is needed, how will the support team coordinate, and with whom?**

\_\_\_\_\_  
\_\_\_\_\_.

**Where will you direct people to medical help, bathrooms, and safe exits?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.